## USER MANUAL -HOTEL LOCK SHORT USER GUIDE







| BATTERY COMPARTMENT | LCD ALPHANUMERIC DISPLAY | KEYPAD NUMERICAL KEYS   | CONTROL KEYS |
|---------------------|--------------------------|-------------------------|--------------|
| 0                   | CABINET C F+++++++       | 1 2 3 4<br>+++E 6 7 8 9 |              |

Operating the lock requires 4-digits ACCESS CODE which is entered using the keypad numerals. The lock provides two levels of access privileges: USER and MASTER.

**USER** code allows opening and locking of the cabinet.

When the cabinet is open, pressing any keypad key activates the LCD display. A menu prompting the user to enter personal 4-digits code is shown on the display. Entering the code and pressing the [LOCK] key locks the cabinet and the code is stored in the memory. The locking code is also displayed on the LCD for a short period of time.

When the cabinet is locked, entering an opening code (code that was used to lock the cabinet) and pressing the [OPEN] key unlocks the cabinet. The stored opening code is then erased preparing the lock to accept new access code.

MASTER code controls the lock operation.

Accessing MASTER menu requires entering [0000] ('0000' sequence is reserved and cannot be used as an access code) followed by 4-digits MASTER code ('5555' is factory default). The MASTER menu contains 8 items (commands). Keys [OPEN] and [LOCK] scroll through the commands ('up' and 'down' respectively). Each command that appears on the display, can be activated by pressing the key [0]. The MASTER menu remains active until 'Exit' command is executed.

The MASTER menu allows for opening of a locked cabinet (while erasing the USER code that was used to lock the cabinet), re-programming the MASTER code, calibrating the lock (in case of a malfunction), displaying cabinet's serial number (ID) and lock's software version.

## **RECOMMENDATION:**

For added security, the user with MASTER access privilege should reprogram the default MASTER code to a personal (secret) code.

## **BATTERIES**

The lock is powered by four AA-type alkaline batteries accessible through the front panel. Replacing the batteries does not affect lock's operation or stored access codes. Each open and lock operation of the cabinet displays the battery charge level.